



Gwinnett County Public Schools  
Refund Request

Date: \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_

1. STUDENT'S NAME: \_\_\_\_\_ ID \_\_\_\_\_

2. STUDENT'S NAME: \_\_\_\_\_ ID \_\_\_\_\_

3. STUDENT'S NAME: \_\_\_\_\_ ID \_\_\_\_\_

PARENT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

AMOUNT TO BE REFUNDED: \_\_\_\_\_

Check box if refund was given at school.

MANAGER'S SIGNATURE: \_\_\_\_\_

PARENT'S SIGNATURE: \_\_\_\_\_

**INSTRUCTIONS:**

- Refunds may be processed at the local school level for up to \$50.00.
- Any refund amount over \$50.00 can be handled through **Enes Selimovic at the Central Office.**
- A refund check will be mailed to the address given on the form.
- One form may be completed for each family.
- **Do Not** list different families on a form.
- Keep a copy of this request for your file.
- Submit refunds to Enes Selimovic by one of the following methods.
- Fax: 678.301.6308
- E-mail to: [Enes\\_Selimovic@gwinnett.k12.ga.us](mailto:Enes_Selimovic@gwinnett.k12.ga.us)
- Mail: ISC-SNP

437 Old Peachtree Rd. NW  
Building 200  
Suwanee, GA 30024  
Attention: Enes Selimovic

If you have questions please contact:  
Enes Selimovic, Accountant I, 678.301.6318

**Parents – Please stop Auto Payments on My Payments Plus**

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In the operation of the child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or handicap. If you believe you have been discriminated against, write to the Secretary of Agriculture, Washington, D.C. 20250