



# Gwinnett County Public Schools

## Return-to-Work Sites Update (May 6, 2020)

On Friday, May 1, Gwinnett County Public Schools (GCPS) released its plan to return employees to work sites following six weeks of online learning and working remotely due to the COVID-19 pandemic. GCPS leaders received feedback on the plan from teachers and others who shared concerns about returning to the work site at this time. That feedback led district leaders to consider adjustments to the return-to-work sites plan.

The adjustments, which take effect immediately, balance the district's need to successfully close out the school year with the reality that many employees face personal or family situations that make it very difficult for them to return to the work site, and the amount of time individual employees may need to spend at school to complete end-of-year tasks could vary widely. These considerations led to the following revised return-to-work site plans for GCPS employees.

### School-Based Employees

- Continue the current schedule for principals, assistant principals, office staff, custodians, and School Nutrition Program staff.
- Teachers and other staff will no longer be required to report as previously communicated in the original "Return-to-Work Sites Plan."
- Principals will work with teachers and other staff to arrange times for them to return to the school to close down their classrooms or work spaces and complete other necessary tasks.

### Central Office Personnel

- All employees who hold director-level positions and their administrative assistants are working on site as of Wednesday, May 6. Division leaders are working with staff to adjust schedules as needed to address individual employee situations and to limit the number of people in a work location.
- Similarly, Division leaders will work with all remaining central office staff members, who will return to their work sites beginning the week of May 11.
- As the COVID-19 pandemic remains a fluid situation, Gwinnett County Public Schools will continue to provide updates to employees about the transition back to their work sites.

*During this uncertain time, Gwinnett teachers and support staff have worked tirelessly to serve students and support teaching and learning and the operations of Gwinnett County Public Schools. Our people are our greatest resource and we must take care of them while also conducting the business of the school district.*

*We know that our employees are eager to close out the school year strong for our students. We believe this adjusted return-to-work sites plan provides the flexibility that will allow this to happen while also addressing employees' concerns about the health and welfare of themselves and their families.*

The revised return-to-work sites plan addresses concerns cited by employees and allows many of them to continue working remotely. Some employees still may have an interest in exploring their leave options. GCPS' Leave Team is available to work with any employee interested in taking earned leave or in applying for leave under the Families First Coronavirus Response Act (FFCRA). Contact the Leave Team by email at [leave@gcpsk12.org](mailto:leave@gcpsk12.org).