



NEWS RELEASE

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2020 Kindergarten Registration:

Online registration for kindergarten underway

Although Gwinnett students are currently learning digitally, Gwinnett County Public Schools (GCPS) is busy planning for our students' return and for the 2020-21 school year. With that in mind, **GCPS will open online registration for new kindergarten students on Tuesday, April 7, 2020.** Parents and guardians of children who will be five years old on or before **September 1, 2020**, are encouraged to **begin the registration process by visiting the website of the school their child will attend.** If parents are unsure which school their child will attend, they can find that information by entering their address on the GCPS' school locator web page. (<http://bit.ly/GCPSSchoolLocator>) to identify their attendance zone.

New this year, much of the registration process, including the uploading of documents needed for registration, will be completed online. Most document attachments (PDF, JPG, DOC, PNG, etc.) are compatible. The file size limit is 2 MB. **Families who are unable to obtain the required immunization and/or screening documents due to the COVID-19 situation will be given additional time to obtain those documents but should go ahead and begin the online registration process.**

The documents families will need for registration include:

- **An official document showing proof of birth date.** Examples include an original birth certificate or birth registration, an official state or federal form with date of birth, or a passport. For a fee, parents can order a birth certificate for a child born in Georgia through the state's ROVER service. (<http://ga.georgia.gov/rover>)
- **Proof of residency in the attendance zone.** The school requires proof of residency, which may be verified by presenting a current utility bill (excluding telephone bills) AND one of the following documents:

- a non-contingent sales contract	- current residential property tax statement or bill
- current lease/rental agreement	- current warranty or quitclaim deed
- most recent income tax return	- current home purchase agreement
- current paycheck stub	- current homeowner's insurance policy

Documents presented for residency verification must include the same address as the accompanying utility bill. *An exception: A deed without an address is acceptable if accompanied by two utility bills (excluding telephone bills) with same address in the attendance zone.*

A contingency contract is not acceptable. If the parent lives with a friend or family member and needs information about verifying residency, he or she can call the local school regarding a third-person affidavit of residency.

- **Photo ID.** The person enrolling a student should present proper identification. This identification may include a driver's license, a state identification card, a passport, or other

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The Mission of Gwinnett County Public Schools

is to pursue excellence in academic knowledge, skills, and behavior for each student, resulting in measured improvement against local, national, and world-class standards.

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official photo identification, such as an ID card obtained through an official government agency or consulate.

- **A Georgia certificate of immunization.** By state law, a valid Georgia Certificate of Immunization (Department of Public Health Form #3231) or a notarized Affidavit of Religious Exemption (Department of Public Health Form #2208, available from the school) is required for enrollment. The certificate of immunization must be completed by the health department or your healthcare provider. A valid Form #3231 must be marked with either “Date of Expiration” or as “Complete for School Attendance.” (A certificate marked with a “Date of Expiration” expires on the date indicated. A current certificate must be submitted within 30 days of expiration.) A medical exemption, if applicable, should be noted on Form #3231 with a current date of expiration.
- **Evidence of vision, hearing, dental, and nutrition screening obtained in the past year.** This information should be on a current Georgia Form #3300 (rev. 2013), available from the health department or a physician and dentist and dated within the last 12 months. Letters from appropriate healthcare professionals and out-of-state certificates are acceptable, if completed within the last 12 months and stapled to the state form.
- **Proof of authorized person to enroll (only required of non-birth parents).** The following people are authorized to enroll students: parent (natural or adoptive), legal guardian, grandparent with a properly executed power of attorney for the care of a minor child, kinship caregiver with a properly executed Kinship Caregiver Affidavit, or foster parent appointed by a state agency.
- **The child’s social security number.** State law requires that schools ask for this number at the time of enrollment. Students will be enrolled, even if the number is not provided. However, parents not providing a number will be asked to sign a waiver.

Once the COVID-19 situation has been resolved, schools will plan activities to welcome and introduce new kindergartners to school. We ask that families periodically check the [website](#) of their child’s future school for updates on these activities.